



# Private Lessons

Name: \_\_\_\_\_

Instrument you play: \_\_\_\_\_

Years of experience with this instrument: \_\_\_\_\_

Other musical experience: \_\_\_\_\_

Preferred Instructor: \_\_\_\_\_

Preferred Day & Time: \_\_\_\_\_

Second Choice Day & Time: \_\_\_\_\_

**Private Instruction Attendance/Payment Policies**

- A one-time, non-refundable, per-family Registration Fee of \$15 is to be paid prior to the first lesson. If the student un-enrolls and later re-enrolls, the registration fee will be applied again.
- Tuition for a weekly 30-minute\* lesson is \$20 per lesson, payable at the beginning of each month.
- There are no refunds or credits for student absences, therefore, there is no reduction in tuition for a missed lesson. In case of a student absence, the instructor may provide a make-up lesson at his or her discretion and convenience.
- Tuition may be adjusted for vacations or other pre-arranged absences with a minimum of 14 days notice. Lesson times may not be held for prolonged vacations or for an entire summer vacation. Individual arrangements may be made in the case of prolonged illness or other extraordinary circumstances.
- Should it become necessary for an instructor to cancel a lesson, the instructor may provide a make-up lesson at his or her discretion and convenience. If the Center is closed (e.g. holiday, inclement weather, etc.) or the instructor cancels a lesson and the lesson is not rescheduled, the student will be credited \$20 for the missed lesson.
- Monthly tuition must be paid in full prior to the first lesson of the month. The Center may refuse to conduct lessons if your account is not paid in full. Please help us keep our costs down by keeping your account current!
- Please make all checks payable to Grace Center for the Arts.

\*Longer lesson times (45 or 60 minutes) , bi-weekly, or semi-private lessons are sometimes available at the instructor's discretion. In such cases, the monthly tuition fee is adjusted accordingly.

I understand and agree to abide by these policies.

Signature (Parent/Guardian if under 18): \_\_\_\_\_